

SOUTHERN POWER DISTRIBUTION COMPANY OF TELANGANA LIMITED

O/o. the Chief General Manager (Commercial),
TSSPDCL, Ground Floor, Corporate Office,
Mint Compound, Hyderabad.

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Circular Memo No. CGM (C)/SE(C)/DE(C)/ADE-I/F.EODB/D.No. 2263 /18, Dt: 31 -12 -2018

- Sub:- TSSPDCL – COMML – Ease of Doing Business 2019 – Business Reforms Action Plan – Documents required from consumer - Instructions issued – Reg.
Ref:- 1. Approved Note File vide Regd.No. 6475/18, dt.29.12.2018 of CMD/TSSPDCL.
2. Memo.No. CGM(C)/SE(C)/DE(CSC)/D.No.2532/2017, Dt.21.09.2017.

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Vide reference 2nd cited, for complying Ease of Doing Business compliance for the year-2018 on par with TS- ipass, the documents to be received from consumers at the time of registration at all Customer Service Centre's/Integrated Customer Service centre's of TSSPDCL were reduced to two numbers as follows:

1. Ownership Documents (Registered Sale Deed / Registered Gift Deed / Registered Lease Deed)
2. ID Proof (Aadhar Card/Driving License/Pan Card/Ration Card/Voter ID/Passport)


As per the suggestions made in the Business Reforms Action Plan for **EOBD 2019** by DIPP, the following revised guidelines were proposed to reduce the number of mandatory documents required for obtaining electricity connection as follows:

- i. Proof of identity of user
- ii. Proof of Ownership/Occupancy(in case of owned/leased premise)
- iii. Authorization document (in case of firm or company)

In view of the above, the following modified instructions are hereby issued for release of new electricity connections by collecting following documents only:

1. **ID Proof (Aadhar Card/Driving License/Pan Card/Ration Card/Voter ID / Passport)**
2. **Ownership Documents (Registered Sale Deed/ Registered Gift Deed / Registered Lease Deed)**
3. **Authorization document (in case of firm/Company)**

In this regard, all the Chief General Managers/Operation and Superintending Engineers/Operation are requested to strictly adhere to above guidelines scrupulously for release of new electrical connections accordingly.


Chief General Manager/Commercial.

To:
The Chief General Manager/Operation/Metro, Medchal, Rural & Ranga Reddy Zones.
All the Superintending Engineers/Operation
All the Divisional Engineers/Operation

Copy to:
The Divisional Engineer/CSC/TSSPDCL

Copy communicated to:
The Chief General Manager/O&M/TSSPDCL
The Chief General Manager/IT/TSSPDCL – For necessary action to incorporate in CSC

Copy submitted to:
The Director/Commercial/TSSPDCL
The Director/Operation/TSSPDCL.
The Divisional Engineer/Tech to CMD